



Terms of Reference

Killam Teaching Prize Committee

Date last Updated	Dec 15, 2021
Updated by	Melanie Train

1.0 Purpose
To adjudicate the Killam Teaching Prize and the Killam Teaching Assistant Prize within the Faculty of Land and Food Systems (LFS). LFS can award one Teaching Prize and one Teaching Assistant Prize every second year.
2.0 Objectives
The Killam Teaching Prize is awarded to acknowledge outstanding teaching and learning contributions made by teaching faculty in LFS. The Killam Teaching Assistant Prize is awarded to an outstanding Teaching Assistant who has demonstrated ongoing dedication to and improvement in teaching.
3.0 Membership
Assistant Dean, Learning Technologies (Chair) Previous year's prize winner LFSUS VP Academic Graduate student representative Tenure track faculty member Chair of Peer Review of Teaching Committee
4.0 Procedures
Killam Teaching Prize The Killam Teaching Prize will be awarded on recommendation of the Committee. Criteria: Sustained teaching excellence, the ability to motivate students and stimulate critical thinking, and development of innovative approaches to teaching methodology and curricula.

Eligibility: LFS faculty members, including Lecturers and Sessional Lecturers, appointed for a minimum of three years in any of the Faculty's programs are eligible to be nominated for the prize. Award winners within the last six years may not be nominated.

Process: Nominations are made by a letter of nomination from students, alumni and/or faculty submitted to the Faculty Liaison. The letter must include reasons for nominating this candidate, and one or more examples of her/his excellent teaching practice. [Submissions after the deadlines will be considered for the subsequent prize].

Once nominated, the candidate will be contacted and is expected to submit supporting documents to the Committee which may include:

- a) student teaching evaluations
- b) teaching dossier
- c) CV
- d) letters of support collected by unbiased third party

Killam Teaching Assistant Prize

The Killam Teaching Assistant prize will be awarded on recommendation of the Committee. Teaching assistants can be nominated by their course instructor, peers, student or they can self-nominate. Nominations should be submitted to the Faculty Liaison.

The Killam Teaching Prize Committee will review all supporting documentation, which must include:

- a) A summary or recent teaching responsibilities including number of students, type of teaching undertaken, hours per week in the classroom, average time spent constructively in consultation with students. If applicable include activities from the preceding year.
- b) A statement of the candidate's values and assumptions about teaching and learning (less than 1 page).
- c) Any formal feedback from students, colleagues and/ or supervisors
- d) A demonstration of graduate student's contributions to teaching over time.

5.0 Meetings

The Killam Teaching Prize Committee normally meets twice per year, in accordance with UBC's submission deadlines.

Killam Teaching Prize Committee - Current Membership (2016/17):

Cyprien Lomas
Judy Chan
Jessica Fang
Shelley Small
Theresa Schroder
Les Lavkulich
Jennifer Black
Will Valley